

ORDINARY MEETING

MINUTES

THURSDAY 23RD MAY 2024

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 23rd May 2024 commencing at 8:34 am

Present:

COUNCILLORS	MJ Quigley	Chair
	HJ Druce	
	NR Kinsey	
	SJ Derrett	
	RA Jackson	
	KW Taylor	
	AJ Brewer	
	G Whiteley	
STAFF MEMBERS	G Woodman	General Manager (GM)
	B Pascoe	Divisional Manager Finance & Administration (DMFA)
	R Burns	Town Services Manager (TSM)
	M Kaiser	Roads Infrastructure Manager (RIM)
	M Stephens	Manager Health and Development Services (MHD)
	J Burtenshaw	Executive Assistant (EA)

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Mayor.

APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Apologies were tendered on behalf of Councillor McCloskey, Councillor Van Eldonk and Councillor Walker who were absent due to external commitments, and it was **MOVED** Druce/Taylor that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried
111.5.24

CONFIRMATION OF MINUTES

MOVED Jackson/Derrett that the Minutes of the Ordinary Meeting of Council held on Wednesday, 24th April 2024 be adopted as a true and correct record of that Meeting.

Carried
112.4.24

DISCLOSURES OF INTERESTS

Nil.

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MAYORAL MINUTE(S)

Nil.

REPORTS OF COMMITTEES

Sporting Facilities Committee (S21-2.1)

MOVED Whiteley/Taylor that the Minutes of the Sporting Facilities Committee meeting held on Wednesday, 1st May 2024 be received and noted with the Minutes to be amended to detail that the Divisional Manager Engineering Services, Sylvester Otineo was not in attendance and was an apology.

**Carried
113.5.24**

Economic Development and Promotions Committee (C14-3.22)

MOVED Derrett/Jackson that the Minutes of the Economic Development and Promotions Committee Meeting held on Wednesday, 8th May 2024 be received and noted and the following recommendation be adopted:

Item 5.1 Regional Industry Educational Partnership (RIEP) (E1-7,E1-10.1)

GM – A
Chk Lst

That Warren Shire Council continue to participate in the Regional Industry Educational Partnership (RIEP) Pilot Program.

**Carried
114.5.24**

Warren Local Emergency Management Committee

MOVED Jackson/Derrett that the Minutes of the Warren Local Emergency Management Committee Meeting held on Tuesday, 14th May 2024 be received and noted and the following recommendation be adopted:

Item 5 Warren Consequence Management Guidelines

DMES – A
Chk Lst

That the Agencies will provide updated contact information and the LEMO will update the Consequence Management Guidelines and send it back to the Agencies for review and approval.

**Carried
115.5.24**

Manex (C14-3.4)

MOVED Derrett/Kinsey that the Minutes of the Manex Meeting held on Tuesday, 14th May 2024 be received and noted.

**Carried
116.5.24**

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DELEGATES REPORTS

Item 1 Castlereagh Macquarie County Council (C15-1)

MOVED Whiteley/Kinsey that the Draft Minutes of the Castlereagh Macquarie County Council Meeting held on Wednesday, 6th March 2024 be received and noted.

**Carried
117.5.24**

Item 2 Castlereagh Macquarie County Council (C15-1)

MOVED Whiteley/Kinsey that the Draft Minutes of the Castlereagh Macquarie County Council Meeting held on Monday, 29th April 2024 be received and noted.

**Carried
118.5.24**

Item 3 Country Mayors Association of New South Wales (C14-5.5)

MOVED Quigley/Taylor that the Draft Ordinary Meeting Minutes of the Country Mayors Association of New South Wales held on Friday, 22nd March 2024 be received and noted.

**Carried
119.5.24**

Item 4 Warren Interagency Support Services (C3-9)

MOVED Derrett/Jackson that the Minutes of the Warren Interagency Support Services Meeting held on Thursday, 11th April 2024 be received and noted.

**Carried
120.5.24**

Item 5 Outback Arts Incorporated (C17-2)

MOVED Jackson/Derrett that the Minutes of the Annual General Meeting of the Outback Arts Incorporated held on Tuesday, 16th April 2024 be received and noted.

**Carried
121.5.24**

POLICY

Item 1 Warren Shire Council Risk Management Policy Renewal, New Warren Shire Council Risk Management Plan and Warren Shire Council Corporate Risk Register Renewal (P13-1, I2-4.1/1)

MOVED Brewer/Taylor that:

1. The information be received and noted;
2. The renewed Warren Shire Council Risk Management Policy with the abstract removed, new Warren Shire Council Risk Management Plan and renewed Warren Shire Council Corporate Risk Register be placed on public exhibition for a minimum of 28 days;

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POLICY

CONTINUED

3. Subject to no adverse submissions being received, the renewed Warren Shire Council Risk Management Policy, new Warren Shire Council Risk Management Plan and renewed Warren Shire Council Corporate Risk Register as amended, be adopted.

**Carried
122.5.24**

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA - N **MOVED** Whiteley/Druce that the information be received and noted and that the items marked with an asterisk (*) be deleted.

**Carried
123.5.24**

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Jackson/Kinsey that the information be received and noted.

**Carried
124.5.24**

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)

MOVED Druce/Taylor that the information be received and noted.

**Carried
125.5.24**

Item 4 Disclosures of Interest – Councillors and Designated Persons (A7-9)

MOVED Kinsey/Taylor that the tabled Disclosures of Interest Returns for Councillors and Designated Persons be received and noted.

**Carried
126.5.24**

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 4 March 2024 Quarterly Budget Review (A1-4.42)

DMFA – N

MOVED Jackson/Brewer that the amendments to the itemised budgets as listed in the March 2024 Budget Review be authorised.

**Carried
131.5.24**

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED Kinsey/Whiteley that the information be received and noted.

**Carried
132.5.24**

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Druce/Kinsey that the information be received and noted.

**Carried
133.5.24**

Item 3 Works Progress Reports – Fleet/Workshop (C14-7.2)

MOVED Brewer/Druce that the information be received and noted.

**Carried
134.5.24**

Item 4 LGNSW Water Management Conference 2024 (W1-1, S12-33.2024)

MOVED Derrett/Druce that:

DMES – A
Chk Lst

1. The information be received and noted; and
2. Council approves the attendance of one (1) interested Councillor with the Town Services Manager or nominee to the 2024 Local Government NSW Water Conference held in Goulburn 23rd, 24th and 25th July 2024.

**Carried
135.5.24**

MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (B4-9)

MOVED Taylor/Brewer that the information be received and noted.

**Carried
136.5.24**

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MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

CONTINUED

Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Whiteley/Jackson that the information be received and noted.

**Carried
137.5.24**

NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

MATTERS OF URGENCY

Nil.

MORNING TEA

At this point in the meeting, the time being 9.55am, Council adjourned for Morning Tea.

RESUMPTION

The meeting resumed at 10.47 am.

CONFIDENTIAL MATTERS

MOVED Taylor/Druce that the Council proceed into the Committee of the Whole Closed Council, the time being 10.47 am to consider matters in accordance with Sections 10A(2)(g) and 10A(2)(d)(i) of the Local Government Act.

**Carried
138.5.24**

MOVED Taylor/Druce that the press and the public be excluded from the Committee of the Whole Closed Council in accordance with Sections 10A(2)(g) and 10A(2)(d)(i) of the Local Government Act.

**Carried
139.5.24**

Council resumed in Open Council at 11.54 am.

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CONFIDENTIAL MATTERS

CONTINUED

REPORT OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES

Item 1 Construction of Council Houses Lot 58 DP872884 8 Deacon Drive and Lot 52 DP872884 21 Deacon Drive Warren (P16-18.25, P16-18.26)

MOVED Brewer/Jackson that the information be received and noted.

**Carried
140.5.24**

REPORT OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

Item 1 Tender No. T142425OROC – Supply and Delivery of Aggregates and Raw Material (C14-6.2/73)

MOVED Brewer/Jackson that:

- DMES – A
Chk Lst
1. Council, in accordance with the *Local Government (General) Regulation 2021*, formally agree to accept the analysis of the tender evaluation, for the joint group of Member Councils for the Contract T142425OROC Supply & Delivery of Aggregates & Raw Material within the Warren Shire Council for the two-year period commencing 1st July 2024 and ending 30th June 2026.
- DMES – A
Chk Lst
2. The Council will allow for a 12-month extension based on satisfactory supplier performance which may take this tender through to 30th June 2027.
3. Council issue approval to Regional Procurement to adjust the prices of the Contract Supply and Delivery of Aggregates and Raw Material in accordance with the price variation Clause detailed within the Contract T142425OROC.
- DMES – A
Chk Lst
4. Council issue approval to the executive staff of Regional Procurement Initiative to sign the Deed of Agreement on behalf of Council for Contract T142425OROC; and
- DMES – A
Chk Lst
5. Warren Shire Council award this contract as a panel contract for the period beginning 1st July 2024 to close of business 30th June 2026 in accordance with the terms and conditions of Contract T142425OROC for Holcim Australia Pty Ltd, Boral Resources Country Pty Ltd, and Regional Quarries Australia Pty Ltd.

**Carried
141.5.24**

Item 2 Supply and Delivery to Warren NSW, Eight Electric Submersible Pumps (C13-93)

- DMES – A
Chk Lst
- MOVED** Brewer/Jackson that Council, subject to final endorsement from the Department of Climate Change, Energy, the Environment and Water (DCCEEW), in accordance with the *Local Government (General) Regulation 2021*, formally agree to, and accept the analysis of the tender evaluation, for the Contract C13-93, Supply and Delivery to Warren NSW, Eight Electric Submersible Pumps and award the tender to Q-Max Pumps for the tendered price of \$132,550.00 including GST.

**Carried
142.5.24**

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CONFIDENTIAL MATTERS

CONTINUED

Item 3 Upgrade of Thornton Avenue Sewerage Pumping Station – Warren NSW (C13–91)

MOVED Brewer/Jackson that:

DMES – A
Chk Lst

1. In accordance with the provisions of Clause 178 (1) (b) of Local Government (General) Regulation 2021 under the Local Government Act 1993, Council decline to accept any of the tenders for Contract No. C13-91 for the Upgrade of Thornton Avenue Sewerage Pumping Station – Warren NSW as all tenders received far exceed the budget for the project; and

DMES – A
Chk Lst

2. In accordance with the provisions of Clause 178 (3) (d) and (e) of Local Government (General) Regulation 2021 under the Local Government Act 1993, Council authorises the General Manager to negotiate, in accordance with Clause 169, with representatives from Western Mill Engineering, Dubbo to establish if they are interested in tendering for a contract of the same kind as the proposed contract and finalise and accept an approved scope of work within the budget of the project as Western Mill Engineering, Dubbo have been deemed a suitable and experienced contractor to undertake the proposed contract work.

**Carried
143.5.24**

There being no further business the meeting closed at 11.58 am.

**THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 27TH JUNE 2024 AS BEING
A TRUE AND CORRECT RECORD.**

MINUTE NO. .6.24

.....
GENERAL MANAGER

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MAYOR